



PRESENTS

Ref IAF-AB/CO/ADM/2024-25/505

**2 DAYS TRAINING PROGRAMME
CLASSROOM & DISTANCE LEARNING COURSE
ISO 20387 ACCREDITATION OF BIO BANKS TO ENSURE
BIOLOGICAL MATERIAL AND DATA COLLECTIONS
TECHNICAL SERVICES**

Dear Sir,

As is widely known, IAF-AB is conducting various technical courses inviting interested personnel/technocrats for enhancing & fine-tuning of the skill.

IAF-AB organizing **Two Days Training Programme** Classroom & online Training course for ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services series management system.

a) ISO INTRODUCTION

The standards published by ISO undergo changes periodically, to reflect the best-suited practices over the changing times. ISO series of standards

For a business unit to successfully set up an ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services management systems or get maximum benefits from an established management system, auditors within the organization have to be trained to assess the system ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services requirements. They must also be able to assess their suppliers required management system to support own Quality Initiative.

To increase professionalism, quality auditors also seek formal registration with the IAF-AB (UK & INDIA) one of the prerequisites for such registration requires the quality auditors and practitioners to successfully complete an IAF-AB (UK & INDIA) approved auditor training.

b) OBJECTIVE OF THE COURSE:

The objective of the course is to illustrate the importance of the **Two day Training Programme** role, skills and competency in bearing the ultimate responsibility for the effective performance of the audit team. A practical and intensive course for training quality professionals to External, Internal and manage third and second party audits of an ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services Management System.

Course describes how to plan and perform an audit, report findings, conduct opening and closing meetings and establish follow-up action. You will understand by the end of the course how regular auditing by an audit team directed by a competent internal auditor is the foundation of an effective ISO ISO 20387 Accreditation Of Bio Banks To Ensure Biological

Material And Data Collections Technical Services Management System. On completion of the course, you will have the necessary skills and the experience to Internal Audit and manage your own audits. The learning process will include a series of tutorials, exercises, culminating in both practical and written examination. Delegates will be supplied with a bound set of comprehensive course notes.

c) **COURSE CONTENTS:**

- Introduction to ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services Management System
- Vocabulary & understanding definitions
- Introduction to ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services- Management System Requirements
- Need for Internal Quality Audits
- Auditing Techniques
- Conducting Internal Quality Audits
- Course Examination with minimum 50% passing marks.

Day 1: Introduction to ISO 20387 and Biobank Fundamentals

Session 1: Overview of ISO 20387

- Introduction to ISO 20387: Scope and purpose
 - Historical context and development of the standard
 - Importance of ISO 20387 in biobanking and research
- Key principles of biobank management and ethical considerations

Session 2: Understanding Biobanks and Their Functions

- Definition and types of biobanks: Human, animal, plant, and microbial
- Role of biobanks in research and medicine
- Key components of biobanking: Biological material, data, and metadata

Session 3: Requirements of ISO 20387

- Detailed examination of the requirements for biobanks according to ISO 20387
 - Quality management systems (QMS) in biobanks
 - Documentation and record-keeping for compliance
 - Roles and responsibilities in biobank operations

Session 4: Implementing Quality Management in Biobanks

- Establishing and maintaining a quality management system tailored for biobanks
- Standard operating procedures (SOPs) for collection, storage, and retrieval of biological materials
- Risk management strategies specific to biobanking operations

Group Activity:

- Participants will analyze a case study of a biobank, identifying compliance gaps and proposing solutions based on ISO 20387 standards.

Day 2: Practical Applications, Audits, and Continuous Improvement

Session 5: Managing Biological Material and Data in Biobanks

- Best practices for collection, processing, and storage of biological materials
- Data management and integration of biological and clinical data
- Ethical and legal considerations in biobanking: Consent, privacy, and data sharing

Session 6: Conducting Audits and Assessments for ISO 20387 Compliance

- Best practices for conducting internal audits of biobank operations

- Techniques for assessing compliance with ISO 20387
- Quality control and assurance measures in biobanking

Session 7: Case Studies of Successful ISO 20387 Implementation

- Real-world examples of biobanks that have successfully achieved ISO 20387 accreditation
- Discussion of challenges faced during the accreditation process and solutions implemented
- Strategies for maintaining compliance and fostering continuous improvement

Session 8: Future Trends in Biobanking and ISO 20387

- Emerging technologies and trends in biobanking (e.g., biobanking informatics, precision medicine)
- The evolving regulatory landscape and implications for biobanks
- Preparing for future changes and updates in ISO 20387 and related standards

Group Activity:

- Teams will create a mock internal audit report for a biobank, highlighting key findings, recommendations, and action plans for improvement.

Closing Session:

- Q&A session to clarify participant queries
- Discussion on the importance of ongoing education and training in ISO 20387 compliance
- Feedback collection from participants regarding the training programme

Learning Outcomes:

Upon completion of this training programme, participants will be able to:

- Understand the principles and requirements of ISO 20387 in the context of biobanks.
- Implement an effective quality management system tailored for biobanking operations.
- Conduct audits and assessments to ensure ongoing compliance with ISO 20387.
- Recognize future trends and innovations in biobanking that may impact the life sciences sector.

Delivery Method:

- **Classroom Training:** Interactive lectures, group discussions, case studies, and hands-on activities.
- **Distance Learning:** Recorded lectures, online discussions, virtual group activities, and assessment quizzes.

Materials Provided:

- Course handbook and supplementary materials
- Access to online resources and additional reading materials
- Certificates of completion

This structured content is designed to equip participants with the knowledge and skills necessary to enhance their understanding and implementation of ISO 20387 for effective biobanking technical services.

For detail of contents refer our website at <https://iaf-ab.org/>

d) WHO SHOULD ATTEND:

- 1) All employees whose work responsibility directly affects ISO 19443 Accreditation For Nuclear Energy Sector Supplying Products And Services.
- 2) Those individuals willing to take up external auditing as a future profession by becoming an independent auditor.

- 3) Those who intend to enroll themselves to IAF-AB (UK & INDIA) Registration Schemes of ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services.
- 4) Management Representatives responsible for effective implementation and execution of ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services.

e) **FACILITIES:**

All facility for delegates covering lecture hall, tea and lunch will be arranged by Client or if you are attending the course at IAF-AB office. IAF-AB institute will arrange the above facility.

f) **COURSE DETAILS:**

Detail program of every days training course will be sent / given on the first day to the delegates on registration.

g) **DURATION:**

Two days Training program for ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services [Timings: 10.00 am to 6.00 pm]

FEES:

- h) **2 Days Training program of ISO 20387 Accreditation Of Bio Banks To Ensure Biological Material And Data Collections Technical Services is Rs 10500+18%GST**

Payment should be made by Cheque / DD in favour of **“IAF-AB, Mumbai”**



Indian Overseas Bank

BANKERS DETILS FOR EFT/ECS/RTGS/NEFT PAYMENT

Sr. No.	Name	Details
1.	Name of Beneficiary	IAF-AB For (UKJAS Accreditation Pvt Ltd)
2.	Name of Bank	Indian Overseas Bank
3.	Bank Branch	Station Road, Palwal Branch, haryana
4.	Bank Branch Code	1667
5.	Account No	166702000000340
6.	RTGS/NEFT / IFSC Code	IOBA 0001667
7.	SWIFT BIC	IOBAINBB089
8.	Account Type	CURRENT
9.	MICR code	110020106
10.	Email Id	info@iaf-ab.org
11.	PAN No.	AVZPS7816G
12.	GST No.	27AVZPS7816G1ZN

We hereby declare that the particulars given above are correct and complete.
Thanking You

Step for Admission:

1. Select the course, you want.
2. Choose Classroom/Distance Learning
3. Pay the fees by ECS/RTGS/NEFT to our Indian Overseas Bank Account
4. Send transaction ID/Deposit Slip along with duly filled Registration form
5. Get Confirmation of your admission by email. Admission is based on first cum first serve basis.
6. Currently Classroom training is only available at Mumbai and your office premises/factory, if there are more than 4 participants in the same city/factory . For outside student, Guest house facility is available of Rs 300/per day in Mumbai depends on seat availability; otherwise all ranges of hotels are available near to our institute.
7. Other cities student, who doesn't want to come Mumbai, can opt for Distance Learning Mode. Syllabus is the same. You will be given course material by email and we will recommend some books, which you can buy. Three month time will be allowed to study the course material and for any doubts and faculty interaction can be done one to one on skype is: IAF-AB and whatsapp video call on +91 8275879725 on Sunday between 5.00 to 8 pm. If you want training online we can share presentation on www.googlemeet.com with live presentation. You can attend from any cities around the world.

- i) **VENUE:**
Client Office
Or
IAF-AB
B-401, New Om Kaveri CHS Ltd, Nagindaspara,
Next to shiv sena office,
Nalasopara (E), Dist. Palghar – 401209, Maharashtra
Email : info@iaf-ab.org
Tel: +91 0250-2341170/+91 9322728183/+91 8369083940

j) NOMINATIONS:

You may send in your nominations to the course co-coordinator, IAF-AB, on the Registration form at the following address along with the fees.

Ranjeet Prasad

+91 8369083940

B-401, New Om Kaveri CHS Ltd, Nagindaspara,

Next to shiv sena office,

Nalasopara (E), Dist. Palghar – 401209, Mumbai, Maharashtra

Email : info@iaf-ab.org

Tel:+91 0250-2341170

Fees once paid will not be refunded, however it could be adjusted against the next course for the same financial year.

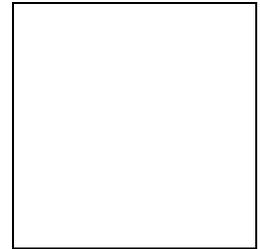
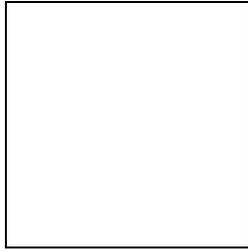
Please send your nomination of the delegated immediately as limited seats are available. Seats are filled on first cum first serve basis.

k) TERMS & CONDITIONS:

- I. IAF-AB general terms and conditions will be applicable for qualification of personnel.
- II. Minimum candidates per batch should be 04 Number and Maximum should be 25 per batch. **10% discount will be offered for** 04 Number and Maximum should be 25 per batch.
- III. Delegate Fees shall be send in advance through cheque / DD in favor of **“IAF-AB”** payable at Mumbai.
- IV. IAF-AB will charge Service tax as applicable.
- V. Travel & Subsistence by 3rd AC train or economy class airfare will be charged for faculties on actual to be borne by client in case of course will be conducted in-house at client premises.



REGISTRATION FORM



PERSONAL DATA

Name in Full :
..... (In Capital Only)

Surname Name Father's/Spouse's Name

Name of the Firm & Address.....
.....

Phone No: (With STD Code) : Sex:

Mobile No: E-mail:

Date of Birth: Qualification:

Training Course:

Place: (Signature)

Date : Name:

PAYMENT MADE BY : Cheque No / Demand Draft No..... Date

Drawn on Bank :

Cheque / Demand Draft Should be drawn in favour of **IAF-AB** payable at Mumbai, Maharashtra, India.

Note : Fees once paid will not be refunded, however this will be carried forward for the next course during the same financial year

IAF-AB, B-401, New Om Kaveri CHS Ltd, Nagindaspara, Next to shiv sena office, Nalasopara (E), Dist. Palghar – 401209, Maharashtra

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UK Head Office:

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